Application for Employment – NORTH VALLEY BANK

INSTRUCTIONS: We appreciate your interest in our organization. We consider applicants for all positions without regard to race, color, religion, sex, ancestry, disability, sexual orientation, country of ancestral origin, national origin, U S military service or arrest record. Position(s) applied for Date of application How did you learn about us? ☐ Advertisement Walk-in ☐ Other **Employment Agency** Complete name (last) (first) (middle) Street address City Zip Social security number Phone number Any other name(s) under which you have been previously employed or under which school records would be located. Names of friends or relatives employed in this organization If you are under 18 years of age, can you furnish a work permit? Have you ever filed an application with us before? Yes No If Yes, give date Have you ever been employed with us before? ☐ Yes No If Yes, give date Are you a citizen of the U.S. or do you have a valid work permit? (Proof of citizenship or immigration status will be required upon employment) ☐ Yes □ No Do you have any restrictions or obligations that would prevent you from working overtime? Yes □ No Do you have any restrictions or obligations that would prevent you from working consistently or arriving to work on time? П Yes □ No On what date would you be available to work? ☐ Full Time ☐ Part Time ☐ Shift Work ☐ Temporary Are you available to work: Can you travel if the job requires it? ☐ Yes □ No If yes, are there limitations? Explain. Have you been convicted of a crime? (Conviction will not necessarily disqualify an applicant from employment.) □ No If Yes, please list dates of offenses and dispositions. Have you ever received any training in the United States military related to the job ☐ Yes □ No for which you are applying? If Yes, please describe:

Employment Experience - Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude voluntary work which indicates race, color, religion gender, national origin, handicap or other protected status. Please account for all time for at least the past five years.

Employer	Dates E	mployed	Work Performed
Address	From	То	
Telephone number(s)	Hourly R	ate/Salary	
	Starting	Final	
Job title Supervisor			
Reason for leaving			May we contact this employer?
			☐ Yes ☐ No
Employer	Dates E	mployed	Work Performed
Address	From	То	
Telephone number(s)	Hourly R	ate/Salary	
	Starting	Final	
Job title Supervisor			
Reason for leaving			May we contact this employer?
			☐ Yes ☐ No
Employer	Dates E	mployed	Work Performed
Address	From	То	
Telephone number(s)	Hourly R	ate/Salary	
	Starting	Final	
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Reason for leaving			May we contact this employer?
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Address	From	То	
Telephone number(s)	Hourly R	ate/Salary	
	Starting	Final	
Job title Supervisor			
Reason for leaving			May we contact this employer?
			Yes No
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If you need additional space	piease con	iunue on a s	eparate sneet or paper.

	FI	Elementary School			High School				Undergraduate					Graduate/			
	Elementary conoci			r light conoci				College/University				Professional					
School Name and Location																	
Years Completed	5	6	7	8	9	10	11	12	1	2		3	4	1	2	3	4
Diploma/Degree																	
Describe Course of Study																	
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Additional Information - Please con	mplete th	e items	below tha	t are rele	evant to	your ab	ility to p	erform t	the posi	tion for v	vhich	h you a	re app	lying.			
Describe any specialized																	
training, apprenticeship, skills																	
and extra-curricular activities																	
Describe any honors you have																	
received																	
State any additional infor-																	
mation you feel may be helpful																	
to us in considering your																	
application																	
Extracurricular Activities - List	t professi	onal, tra	de, busine	ess or ci	vic activ	ities and	d offices	or licer	nses he	ld if relev	ant	to the	positio	for wh	ich you	are app	olying.
You may exclude memberships which	ch would	reveal s	ex. race. ı	rolinion	national												
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References - Give name, address	s and tele	phone n													related	to you	and
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Special Skills and Qualifications - Summarize special job-related skills and qualifications acquired from employment or other experience. please indicate typing speed and familiarity with word processing and other office equipment.	Those applying for clerical positions,
Applicant's Statement	
I certify that answers given herein are true and complete to knowledge. In the event of employment, I understand that fairnformation given in my application or interview(s) may rest of an offer of employment, or if subsequent to employment, it dismissal.	lse or misleading ult in withdrawal
I understand this employment application is not to be constiguarantee of employment. I further understand that, should my employment with the organization does not constitute any implied or expressed, and such employment may be terminated myself or my employer upon notice of one party to the other	I become employed, form of contract at will either by
I authorize investigation of all statements contained in the employment as may be necessary in arriving at an employment use this authority to check references with former employers unless otherwise indicated, as well as the personal reference	decision. You may s I have listed,
Signature of Applicant	Date

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NORTH VALLEY BANK

Pre-Employment Information Form for Equal Opportunity & Affirmative Action Reporting

Date:		
Name:		
Position app	lied for:	
Gender:	Female:	
	Male:	
Race/Ethnic	c Group:	
	White	
	Black	
	Asian	
	Hispanic/Latino (white)	
	Hispanic/Latino (all other races)	
	Am Indian/Alaska Native	
	Hawaiian/Pacific Islander	
	Other	
Signature: _		

Qualified applicants are considered for employment, and employees are treated during employment, without regard to race, color, religion, sex, national origin, age, marital status, disability, or veteran's status.

Please complete this information to assist us in complying with equal opportunity/affirmative action record keeping and reporting requirements. Providing this information is voluntary, refusal to provide the information will not result in any adverse treatment. This information form will be kept in a separate, confidential file and will be used only for safety and government reporting purposes.